



## BHARATI VIDYAPEETH'S COLLEGE OF ENGINEERING, KOLHAPUR

Approved by AICTE, New Delhi & Affiliated to Shivaji University, Kolhapur  
Near Chitranagari, Kolhapur - 416013 (MS)  
DTE INSTITUTE CODE : EN-6288  
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FOUNDER & CHANCELLOR

**Dr. Patangrao Kadam**

M.A., LL. B., Ph. D.

PRINCIPAL

**Dr. Vijay Ghorpade**

M.E., Ph. D. (Computer)

**Out ward: BV/COEK/- /2022-23**

**Date: 27/01/2023**

### NOTICE

The members of Internal Quality assurance cell(IQAC)are hereby informed that, IQAC Meeting- III for academic year 2020-21 is called on 01/02/2023 at 11.45 am.

**Venue: IQAC Cell**

**Agenda of meeting:**

- 1.Review of Quarter – II Meeting action
2. Academic audits for Semester –II of academic year 2022-23
3. Organization of National Conference
4. Organization of Techno-Bharati
5. Submission of IIQA to NAAC
6. Organization of Parent Meet
7. Any other subject with permission of IQAC Chairperson

All members are requested to attend the scheduled meeting.

Dr. Vijay R. Ghorpade

Principal, IQAC Chairperson

**Copy to : IQAC Members**



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Ref. No. BV/COEK / - / 2022 -2023

Date : 11/2/2023

## Minutes of the Internal Quality Assurance Cell (IQAC) Meeting-III

A meeting of all the IQAC members was held on Saturday, 1<sup>st</sup> February 2023 at 11:45 AM.

Following members attended the meeting:

Sr. No.	Composition	Name	Sign	
1	<b>Chairperson: Head of the Institution</b>	Dr. V. R. Ghorpade Principal		
2	<b>Member from the Management</b>	Dr. H. M. Kadam Regional Director, Bharati Vidyapeeth, Pune		
3	<b>Teachers</b>	Dr. K. R. Desai HOD, Electronics and Telecommunication Engg.		
4		Dr. S. J. Kadam HOD, Mechanical Engineering		
5		Mr. V.S. Kadam HOD, Civil Engineering		
6		Mrs. S. M. Mulla HOD, Computer Science and Engineering		
7		Dr. R. K. Chougule Coordinator, General Engineering		
8		Dr. R. P. Mirajkar HOD, Department of Computer Science and Engineering(AIML)		
9		<b>Administrative Officers</b>	Mr. R.L. Kadam Administrative Officer	
10			Dr. R. D. Patil Junior Assistant Librarian	
11	Dr. M.S. Sonwane Training and Placement Officer			
12	<b>Nominee from local society, Students and Alumni</b>	Ms. Milan Gawade (Students Nominee)		
13		Mr. Kiran Patil (Alumni Nominee)		
14	<b>Nominee from Employers /Industrialists/stakeholders</b>	Mr. B. S. Shimpukade Managing Director, Shimpukade Group of Companies, Kolhapur (Industrialists Nominee)		
15	<b>Coordinator of the IQAC</b>	Dr. J.K. Patil Associate Professor, Department of Electronics and Telecommunication Engg.		

The Local Society Nominee Smt. Sadhana Zadbuke could not attend the meeting and informed earlier.

Dr. J K Patil, Coordinator IQAC, welcomed all the members of the meeting. The meeting started with the permission of Dr. H M Kadam, Regional Director.

Points discussed in the meeting are as follows:

**Item 1 : Review of Quarter – II Meeting action**

**Resolution** : The minutes of Quarter-II meeting and compliance of same is read by IQAC coordinator for information and confirmation of all IQAC members.

**Item 2 : Academic audits for Semester –II of academic year 2022-23**

**Resolution** : To improve the academic performance and the quality of academic activities; audits are planned. It is decided that there shall be audits as per below mentioned schedule.

**Audits and Schedule**

Particulars	Schedule
Internal Audit of Course File , Academic diary, attainment of CO-PO etc	Second week of February 2023
Review of Monthly Syllabus Coverage	After every teaching month of semester
Review of Weekly Syllabus Coverage	On every Saturday of teaching month of semester

**Item 3 : Organization of Techno-Bharati**

**Resolution** : To provide a platform for young brains to showcase their innovative ideas and compete with their peers, it is resolved to organize Technical fest 'Techno Bharati 2023' in last week of February 2023. Various technical events in this festival are an example of fun and learning where spectacular ideas are displayed, and students learn and feel inspired. The responsibility of same is headed to Civil Engineering Department.

**Item 4 : Organization of National Conference**

**Resolution** : College has a well-developed innovation ecosystem. As a part of this system and in order to provide students, Researchers and faculties a common platform to publish their research work, project work through conference, it is resolved to organize 9<sup>th</sup> National Conference on 'Emerging Trends in Engineering and Technology' in month of March 2023. The responsibility of same is shouldered to Electronics and Telecommunication Engineering Department.

**Item 5 : Submission of IIQA to NAAC**

**Resolution** : As a part of second cycle of accreditation by NAAC , it is resolved to submit

IIQA in second week of March 2023. It is also further resolve to submit the SSR as per NAAC guidelines after IIQA.

**Item 6 : Organization of Parent Meet**

**Resolution** : It is resolved to organize parent meet in third week of April 2023 to discuss the students' progress with their parents. It is the best ways to help the students and exchange insights and thoughts about their developmental milestones and academic progress.

The meeting ended with the thanks by chairperson, Principal Dr. Vijay Ghorpade to all members for their active involvement in enhancing the quality of the Educational Programs in Bharati Vidyapeeth's College of Engineering, Kolhapur.



**Dr. Jayamala Patil**  
Vice Principal, IQAC Coordinator



**Dr. Vijay Ghorpade**  
Principal, IQAC Chairperson



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*Internal Quality Assurance Cell Meeting-III Action Taken Report*

*(Meeting Date: Wednesday, 1<sup>st</sup> February, 2023)*

Sr. No.	Particulars	Action Taken
1	Academic audits for Semester -II of academic year 2022-23	1. To check preparedness of faculty and supporting staff, audit of course file, academic diary, laboratory manual is conducted during 13/2/2023 to 15/2/2023 2. For reviewing teaching learning process audit regarding Monthly and weekly syllabus coverage is conducted at end of each month and week during semester.
2	Organization of Techno-Bharati	Technical fest 'Techno Bharati 2023' is organized on 28/2/2023
3	Organization of National Conference	9 <sup>th</sup> National Conference on 'Emerging Trends in Engineering and Technology' is organized on 31/3/2023
4	Submission of IIQA to NAAC	IIQA is submitted to NAAC on 14/3/2023
5	Organization of Parent Meet	Parent meet is organized on 29/4/2023

**Dr. Jayamala Patil**  
Vice Principal, IQAC Coordinator

**Dr. Vijay Ghorpade**  
Principal, IQAC Chairperson