Ref. No. : BV / COEW / 728-A / 2022-23

Date : 05/01/2023

E-governance Policy for Academic Year 2022-23

Objectives:-

- To implement e governance in effective functioning and reduce paper in administration of institute.
- To promote transparency and accountability in the administration
- To facilitate easy and quick access to information and data in secure environment.
- To make campus Wi-Fi enabled and to provide e-facilities to students, teachers, Alumni and Parents in various activities relating to the institution.
- To achieve the aim of being an environmental and user-friendly institution.

Policy:-

The college administration is made partly paperless in order to give a hassle-free, convenient, and smooth process. Students must be able to get the most out of online services. The college investigates the possibility of automating some of its administrative duties. To keep administrative staff up to date with new technologies, proper training and development are offered. The college administration will implement e-governance in all aspects of functioning like library, Accounts, Admission, Administration, Teaching and Examination. The policy is designed and framed to make each and every function transparent and accountable.

The College decides to make the policies and procedure in following domains:

Website: - The website will act as an information Centre which will reflect about the college, all its activities, important notices, course offered etc. All the important notifications how to go live on the website as and when they are released. The website of the college to be continuously updated taking into account the new changes. Website shall be hosted and deployed by a third party on a secure platform. For the administration of the college website, a coordinator will be constituted.

Student Admission and Support: - The admission detail of student will include students admit year, their branch, registration number etc. Maintenance of records and retrieving data should become easy and for which software to be used.

Administration: - The college administration is to be made paperless in order to give a hassle-free, convenient, and smooth process. The ERP software to be used for easy recording and maintenance of all documentation. Attendance Management Software to be used by Non-teaching and administrative Staff and Teaching Faculty.

BHARATI VIDYAPEETH'S
COLLEGE OF ENGINEERING FOR WOMEN

(Recognised by AICTE, New Delhi, DTE Mumbai & Affiliated to Savitribai Phule Pune University)
Accredited with 'B+' Grade by NAAC in 2018
● Id No. : PU/PN/Engg./150/2000 ● DTE College Code : EN6285

: Founder :
Dr. Patangrao Kadam
M.A., LL.B., Ph.D.

: I/C Principal :
Prof.(Dr.) S. R. Patil
Ph.D. (EC & CSE) LMISTE, FIETE

Ref. No. : BV / COEW / 728-A/ 2022-23

Date : 05/01/2023

Finance and Accounts: - The office continues to maintain its account on Tally. Latest version of the software to be purchased and used by the college. This will help the accounts department to record the details like fee payments, cash on hand, expenditure report, tracking payments, audit etc. Payments are generally made and received through online Mode such as NEFT, RTGS and Bank transfers etc.

Examination: - The examination process is regulated by the Savitribai Phule Pune University and thus e-governance policy of the university and software tools to be adopted in this regard.

Library: - The library to install fully automated software which should have an easy to use graphical student interface, barcode support with search and export facility for most reports. The college will add more e-Learning resources for the benefit of the teachers and the students.

ICT Tools: The College to ensure that it has adequate number of Desktops for Students and Faculty. Smart boards, Projectors and other multimedia devices to be provided in the Classroom, Seminar hall and Laborites. Latest office automation packages for desktops like MS Office, Open office and Antivirus to be purchased and update regularly.

Bharati Vidyapeeth's College of Engineering for Women, Pune is allowed to use following software's for Annual e-governance.

Sr. No	Name of Software	Operation Head
1	vmedulife ERP	Student Admission and Support
2	Tally 9.0	Finance and Accounts
3	Zoom Software	Student Admission and Support
4	Soul Software 3.0	Student Admission and Support
5	SPPU Exam	Examination

IQAC Coordinator

Principal
I/C PRINCIPAL
Bharati Vidyapeeth's
College of Engineering for Women
Pune-Satara Road, Pune-411043.

BHARATI VIDYAPEETH'S

COLLEGE OF ENGINEERING FOR WOMEN

(Recognised by AICTE, New Delhi, DTE Mumbai & Affiliated to Savitribai Phule Pune University)
Accredited with 'B+' Grade by NAAC in 2018
● Id No. : PU/PN/Engg./150/2000 ● DTE College Code : EN6285

Ref. No. : BV / COEW / 74 A / 20 22

Date : 14/05/2022

Governing Body

Sr. No.	Nominations /Head	Name
1	Chairman-Nominated By Trust	Hon. Dr. Vishwajeet Kadam
2	Members Nominated By Society /Trust	Dr. Asmita Jagtap
		Dr. S. F. Patil
		Dr. K .D. Jadhav
		Dr. Mandar Karmarkar
3	Nominee of AICTE Regional office EX Officio.	----
4	An Industrialist/ Techno. Educationist from region nominated by regional committee as nominee of council	Dr. A. S. Padalkar
5	Nominee of affiliating body/uni./State Board of Technical Education	In Process
6	Nominee of State Government DTE Ex. Officio.	In Process
7	An Industrialist/ Techo./ Educationist from region nominated by Stat Government	Dr. P. B. Mane
8	Principal/Member Secretary (Nominated By Society/Trust)	Prof. Dr. S.R.Patil
9	Two Facility members regular (Prof. and Asst. Prof. level)	Dr. S. S. Chorage
		Dr. A. M. Pawar

IQAC Coordinator
Bharati Vidyapeeth's
College of Engineering for Women
Pune-411043

I/C PRINCIPAL
Bharati Vidyapeeth's
College of Engineering for Women
Pune-Satara Road, Pune-411043.