



BHARATI VIDYAPEETH'S
COLLEGE OF FINE ARTS

Approved by AICTE Affiliated to Savitribai Phule Pune University, Pune

6.5.2: Quality assurance initiatives of the institution include:

IQAC Committee

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Bharati Vidyapeeth's
College of Fine Arts
Internal Quality Assurance Committee (IQAC)
2023-24

Objective:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- Developing parameters for curriculum implementation, teaching-Learning, research and all administrative activities on system based approach in the Institution.
- Facilitating the creation of student centric environment by implementing FDP, technology upgrading programs, societal involvement programs with various dynamic ICT tools and environment.
- Analyzing feedback from students, parents, society and reform the process. Take actions regarding the same.
- Inculcating extra and co-curricular activities as a continuous process.
- Organizing discussions with various committees at different levels for quality improvement in academic and administrative activities.
- Accumulating and maintaining all academic and administrative activities through quality assurance procedure.

Strategies

IQAC shall evolve mechanisms and procedures for:

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks
- The relevance and quality of academic and research programs
- Equitable access to and affordability of academic programs for various sections of society
- Optimization and integration of modern methods of teaching and learning
- The credibility of evaluation procedures
- Ensuring the adequacy, maintenance and functioning of the support structure and services
- Research sharing and networking with other institutions in India and abroad.



Functions

- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the institution
- Dissemination of information on the various quality parameters of higher education
- Organization of workshops, seminars on quality related themes and promotion of quality circles
- Documentation of the various programs / activities leading to quality improvement
- Acting as a nodal agency of the institution for quality-related activities
- Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.

Benefits


IQAC will facilitate

- A heightened level of clarity and focus in institutional functioning towards quality enhancement and facilitate internalization of the quality culture NAAC for Quality and Excellence in Higher Education Guidelines for IQAC in Accredited HEI's
- The enhancement and integration among the various activities of the institution and institutionalize many good practices
- Provide a sound basis for decision making to improve institutional functioning
- Act as a change agent in the institution
- Better internal communication.

IQAC Committee Formulation

1. Chairperson: Head of the Institution
2. Teachers to represent all level (Three to eight)
3. One member from the Management
4. Few Senior administrative officers
5. One nominee each from local society, Students and Alumni
6. One nominee each from Employers /Industrialists/Stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC




Principal
Bharati Vidyapeeth's
College of Fine Arts
Pune-Satara Road, Pune-43.



**Bharati Vidyapeeth's
COLLEGE OF FINE ARTS**

IQAC Committee
Meeting for Academic Year 2023-24

Members of the IQAC

Sr. No	Name	Criteria	Designation	Sign
1	Dr. Anupama Patil	Head of the Institution	Chairperson	
2	Dr. K.D. Jadhav	Management	Member	
3	Dr. Sanjay Bhalerao	Teachers 1	Teacher's representative	
4	Dr. Jagdish Khaire	Teachers 2	Teacher's representative	
5	Assi. Prof. Mugdha Kale	Teachers 3	Teacher's representative	
6	Assi. Prof. Shivani Patil	Teachers 4	Teacher's representative	
7	Sambhaji Patil	Senior administrative officers 1	Member	
8	Aruna Patil	Senior administrative officers 2	Member	
9	Dr. Vikram Kulkarni	Local society	Nominee	
	Sai Mohite	Student	Nominee	
	Ishani Gadre	Alumni	Nominee	
10	Mr. Sameet Soman	Employers/Industrialists/ Stakeholders	Nominee	
11	Dr. Pallavi Meshram	Coordinator/Director of the IQAC	Coordinator IQAC	



**Bharati Vidyapeeth's
College of Fine Arts**

Bharati Vidyapeeth's Campus, Pune-Satara Road, Katraj, Pune 43.
2022-23

Notice

DATE: 21/07/2023

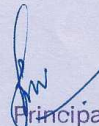
This is to inform all the members of IQAC of Bharati Vidyapeeth's College of Fine Arts, Pune that the meeting is scheduled on **24th July 2023** at **1pm** in principal's office at 1pm.

All members are requested to attend the schedule meeting.

Agenda:

1. Submission of IIQA to NAAC
2. Preparation for NAAC
3. Discussion on NAAC criteria and key indicators
4. Allocating of work criteria wise among faculty members for (AQAR)
5. Review ICT facilities available in the college
6. Discussion about the Curricular Aspects of the Academic programs and suggest improvements.
7. To discuss the innovative processes adopted by the institution in Teaching, Learning and Evaluation.
8. Review of ERP transition




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Minutes of the meeting
2022-23

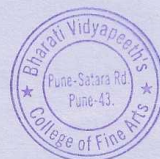
A meeting of IQAC was held in in the Principal's office on 24/07/23 at 1 pm

The detailed discussion as per the agenda and resolutions passed in the meeting are as follows:

- Discussed NAAC criteria and key indicators
- For enhancing quality work with all prescribed parameters of NAAC, a core committee of following members has been constituted to prepare documentation and monitor the activities and initiatives as per criteria allocated
 - NAAC Coordinator- Asst. Prof. Mugdha Kale
 - NAAC Co –Coordinator – Asso. Prof. Dr. Pallavi Meshram
 - Document Coordinator - Asst. Prof. Dr. Jagdish Khaire
 - Data and Website Coordinator - Asst. Prof. Vipin Sonavane
 - Member - Rupesh Hirgude
 - Member- Dr. Sanjay Bhalerao
 - Member – Sudhir Pawar

Details of criteria wise allocation:

Criteria	Faculty member
1: Curricular Aspects	Dr. Girish Charvad (Associate Professor Applied Art) Pranali Shende (Assistant Professor Applied Art)
Criterion 2: Teaching-Learning and Evaluation	Dr. Pallavi Meshram (Associate Professor Applied Art) Charuta Khorokar (Assistant Professor Applied Art)
Criterion 3: Research, Consultation and Activities.	Sagar Pansare (Assistant Professor Applied Art) Lavina Vernekar (Assistant Professor Applied Art)
Criterion 4: Infrastructure and Learning resources	Vipin Sonawane (Assistant Professor Applied Art) Kishor Potdar (Assistant Professor, Applied Art)



Criterion 5: Student Support and Progression	Dr. Sanjay Bhalerao (Assistant Professor Painting) Nisarga Daundkar (Assistant Professor, Applied Art)
Criterion 6: Governance, Leadership and Management	Rupesh Pawar (Assistant Professor, Painting) Prachi Rajanhire (Assistant Professor, Applied Art)
Criterion 7: Innovation and best practices	Sudheer Pawar (Assistant Professor, Painting) Shivani Patil (Assistant Professor, Applied Art)


• **Following points were discussed thoroughly**

1. Teaching process
2. Methodologies and operations
3. Learning outcomes
4. Review of ICT facilities
5. Innovation in teaching learning systems
 - Monitoring academic excellence for the current academic year
 - Discussed and finalized format for various academic documentation improvisation
 - Discussed about strengthening administrative backup and work allocation
 - Coordination and organization of various programs/activities/seminars etc. for value addition
 - Instructed HOD and academic coordinators to take follow-up of timely submission of report of programs with photos and attendance
 - About preparing policy Document for varied decisions
 - Organizing and monitoring various audits.
 - To submit data in the prescribed format as provided by NAAC in stipulated time.
 - Review of ERP transition

To assess the academic performance, it is decided to conduct internal audit of file prepared by faculty, and also resolved to review the preparedness of technical and supporting staff. This practice develops accountability of the individual members with regards to their academic performance. In order keep monitoring of quality teaching learning process, it is resolved to conduct review on weekly and monthly syllabus coverage.

- Previous teaching-learning process were discussed, encouraged to faculty to practice and follow ICT-enabled methods such as projectors, computers for effective teaching, learning and assessment.




Principal
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**Bharati Vidyapeeth's
COLLEGE OF FINE ARTS**

IQAC Committee
Meeting for Academic Year 2023-24

Date: 24/07/23
Time: 1 pm

Venue: Principal's Cabin BVCOFA
Meeting number: 1

ATTENDENCE SHEET

Members of the IQAC

Sr. No.	Name	Criteria	Designation	Sign
1	Dr. Anupama Patil	Head of the Institution	Chairperson	
2	Dr. K.D. Jadhav	Management	Member	
3	Dr. Sanjay Bhalerao	Teachers 1	Teacher's representative	
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9	Dr. Vikram Kulkarni	Local society	Nominee	
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11	Dr. Pallavi Meshram	Coordinator/Director of the IQAC	Coordinator IQAC	



Bharati Vidyapeeth's
College of Fine Arts

Bharati Vidyapeeth's Campus, Pune-Satara Road, Katraj, Pune 43.
2022-23

Notice

DATE: 03/01/2024

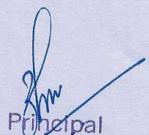
This is to inform all the members of IQAC of Bharati Vidyapeeth's College of Fine Arts, Pune that the meeting is scheduled on **10 January 2024** at **1pm** in principal's office.

All members are requested to attend the schedule meeting.

Agenda:

1. To review all criteria for NAAC for evaluating the preparedness for submission
2. To work out the mechanism for ensuring timely, efficient and periodic progressive performance of academic, administrative, research and extension activities on regular basis
3. To review current status of administrative processes
4. Review on the establishment of new ERP system.
5. NEP Syllabus implementation discussion




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Minutes of the meeting
2022-23

A meeting of IQAC was held in in the Principal's office on 10/01/24 at 1 pm

The detailed discussion as per the agenda and resolutions passed in the meeting are as follows:

- All committee members discussed the current status of administrative processes and recommended strongly the decentralization of academics and administrative activities. To work out the mechanism for ensuring timely, efficient and periodic progressive performance of academic activities on regular basis.
- The committee reviewed the progress report of NAAC allocated criteria wise work to faculty members. The committee members have assured to submit criteria wise data to IQAC.
- The overall academic plan, lesson notes, academic reports and progress and attendance of students was reviewed.
- For reviewing teaching learning process review regarding monthly and weekly syllabus coverage was conducted at end of each month by academic coordinator
- Office Administrative Staff should maintain proper file systems and procedures for all committees and events.
- Introduction of ERP system is in process. All staff are informed that ERP can facilitate admissions, examinations, teaching learning and accounts. Transitioning of these processes will be top priority now on. Accordingly staff are informed varied data submissions in ERP.
- NEP Syllabus implementation discussion




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**Bharati Vidyapeeth's
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IQAC Committee
Meeting for Academic Year 2023-24

Date: 02/01/24

Time: 1 pm

Venue: Principal's Cabin BVCOFA

Meeting number: 2

ATTENDANCE SHEET

Members of the IQAC

Sr. No	Name	Criteria	Designation	Sign
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