

# K Scheme Communication Skills (English-311303)

## Question Bank (Unit Test-II)

Answer the following questions in 4 to 6 sentences

1. State the importance of situational intelligence.
2. State the realization of HR Department after selecting candidates with good marks.
3. State the meaning of the word, 'Remarkable', according to the author.
4. Summarize the suggestions given by the author to make one's life remarkable
5. List the qualities of emotionally stable people/describe the reaction of emotionally stable people to stress and change.
6. State the reasons of introducing IQ, EQ and SQ test by HR department.
7. Name the academy started by Arunima and state its motto.
8. Name the awards won by Arunima Sinha.
9. Express your views/ideas on: Positive thinking.
10. Express your views/ideas on: Reaction to criticism.
11. Name the peaks climbed by Arunima Sinha.
12. Describe the preparations of Arunima Sinha for the Everest Expedition.
13. Describe the accident of Arunima Sinha.
14. Narrate the experience of Arunima during Mount Everest Expedition.
15. Explain the statement: 'I was re-born at the summit of Mount Everest.'
16. Summarize the success story of Arunima Sinha.
17. How is plastic an environmental hazard?
18. Compare the use of plastics by Indians, Europeans and Americans?
19. What measures need to be taken to avoid the use of plastic bags?
20. How are Goa and Ooty free from plastic use?
21. How has plastic spoiled the land?
22. What is the disastrous effect of plastic on sea?
23. How did Ajay's teacher help him?
24. How did Ajay Prasad thank his teacher?
25. When does Ajay recall his teacher?
26. How did Ajay express his gratitude towards his teacher at the end/
27. Explain the importance of teacher in a student's life.
28. What are Dr. Kalam's views on dreams?
29. What does Dr. Kalam think about failures?
30. What four qualities, according to Dr. Kalam, are important for success in life?
31. Why does Dr. Kalam stress on the importance of acquisition of usable skills?
32. Which incident taught Dr. Kalam the value of planning, teamwork, and time?
33. How does the success story of Dr. Kalam inspire the new generation?
34. State the seven keys to success?
35. What is your aim in life? How have you planned to achieve it?
36. What is mean by IQ,EQ and SQ?

Question-Description of Technical Objects:

1. Write a technical description of a vacuum cleaner in 150 words.
2. Write a technical description of an excavator in 150 words.
3. Hard Drive Disk.
4. Tablet PC
5. Smart TV
6. Printer
7. Smart Watch
8. Camera Drone.

### Question - Picture Description.

1. Describe a crowded railway station in your own words in 100 words
2. Library Scene
3. Market
4. Family
5. Garden.

### Question: Diary Entry;

1. What is the significance of diary writing.
2. Develop a diary entry for a significant day of your life.
3. Write a diary entry when you helped a needy in 150 words.
4. Write a diary entry of your birthday celebration.
5. Write a diary entry of your first day of the college.

### Question: Prepare speeches for the following situations:

1. As a Student Coordinator, draft a welcome speech for the Paper Presentation Competition organized by your College.
2. As a Faculty Coordinator, draft a welcome speech for the inaugural function of a social activity organized by your institute.
3. Draft a welcome speech for Dr. Kalam, an industrialist from your region who is invited to your institute for a talk on 'Expectations of the industry from the diploma holders'.
4. A senior faculty of your department is retiring from the job. As an HOD, draft a Farewell Speech for the faculty.
5. You are leaving your current organization; draft a farewell speech for the occasion.
6. As an HOD, draft a speech for farewell function of final year students.
7. Your department/institute has organized a Guest Lecture on 'Skill India'. Introduce the speaker to the audience.
8. Draft a speech to introduce the chief guest for the First Year Induction Program organised by your institute.
9. Draft a speech to introduce the chief guest Dr. Mehta who is invited to conduct a three days workshop on 'Goal Setting'
10. Your institute has organized an intercollegiate technical event. Give vote of thanks to all the concerned members.
11. The Sports Events organized by your institute have come to an end. As a Sports In charge, give vote of thanks.
12. Prepare vote of thanks for the Annual Gathering of your institute.
13. Write the speech to be delivered emphasizing the importance of cleanliness.
14. Write the speech emphasizing the importance of sports and physical exercise.

Question: on presentation skills:

- 1.What are the guidelines for effective presentation
- 2.What is the importance of effective presentation for an engineering professional.
- 3.How can visual aids enhance a presentation?
- 4.Describe the role of body language in delivering presentations.
- 5.Explain the importance of dressing up as per occasion.
- 6.Tell the tips of grooming for working professional.
- 7.Explain the term grooming.
- 8.Explain Kinesics with examples.
- 9.Explain the importance of body language in face to face communication.
- 10.Give some examples of body languages.